

Policy Code: ELP - 001 Version: 1.0 Effective Date: 2nd April 2018

ENGLISH LANGUAGE PROFICIENCY PROCEDURE - ELICOS

A.C.O.A.E. RTO offers a range of English language courses to meet your required learning needs. We offer three levels: Beginner, Intermediate and Advanced.

A.C.O.A.E. RTO programmes identify and target individual student needs and prepare them to confidently use English for general communication in a wide range of situations, including travel, work, and social interaction.

Students are taught essential grammar, vocabulary, and pronunciation, as well as writing, reading, speaking and listening skills by exploring a variety of topics.

Students will gain a solid language foundation, allowing them to progress to higher-level classes in English for academic purposes.

The testing phase (LLN) ensures students are placed in the appropriate level English course and to evaluate the of acquisition level of applicants, for admission into A.C.O.A.E. RTO ELICOS courses. The aims of this procedure are two-fold:

- 1. To ensure correct and clear procedures are in place and followed when it comes to assessing students' English ability, before enrolment and placement in A.C.O.A.E. RTO courses.
- 2. To maximise the students positive learning experience, at A.C.O.A.E. RTO from preenrolment through to completion of their course.

ENTRY REQUIREMENTS FOR ENGLISH COURSES AT Australasian College of Advanced Education RTO

There are no academic entry requirements, although students will be required to sit an initial Language Assessment test to ascertain their level (to enable them to join the appropriate class).

CLASSROOM TEACHER TO STUDENT TEACHER RATIOS

Due to high level of support needed for those students new to the English language and lower level of communication skills in English, the Teacher to Student ratio shall not exceed 1:18.

OUTCOMES FOR BEGINNER, INTERMEDIATE AND ADVANCED ENGLISH COURSES

All learning outcomes and assessment requirements are provided throughout the delivery of the course. Prior to any assessment students will be informed of expectations and what is required to satisfactorily complete the tasks and to be deemed competent in one or more of the 3 English courses offered at A.C.O.A.E. RTO.



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